



We make a difference in Enfield - every child, every day.

## OFFICE OF THE SUPERINTENDENT

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1010 ENFIELD STREET • ENFIELD, CONNECTICUT 06082  
TEL: 860.253.6531 • FAX: 860.253.6515

May 27, 2022

Mrs. Sheila Bailey, Town Clerk  
Enfield Town Hall  
820 Enfield Street  
Enfield, CT 06082

Dear Mrs. Bailey:

Be advised that there will be a special meeting of the Board of Education on Tuesday, May 31, 2022. The agenda for the special meeting is listed below.

**SPECIAL MEETING**  
**Enfield Board of Education**

**Date:** Tuesday, May 31, 2022  
**Time:** 7:00 PM *(or at the conclusion of their 6:30 PM Special Meeting)*  
**Location:** Council Chambers  
820 Enfield Street, Enfield, CT  
<https://youtu.be/LUieCisjBtA>

**Agenda:**

1. Call to Order – Madam Chair
2. Pledge of Allegiance
3. Fire Evacuation Announcement
4. Roll Call
5. Board Guest(s)
  - Buzz Robotics
  - Josue Irizarry, ERfC Director
  - Altressa Cox Blackwell, Director of Education Equity
6. Superintendents Report
7. Approve Head Start COLA & Quality Improvement Grant
8. Approve Lester J. Bodley Scholarship Recipients
9. Approve EHS Safe Grad Donations for the Graduating Class of 2022
10. Approve FY2022-23 Budget
11. Executive Session
12. Adjournment



**Date:** May 31, 2022  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Board Guest(s)

- a. **Buzz Robotics:** Tonight we welcome Buzz Robotics Advisors Caroline Marr and Lauren Jefferson along with several EHS students. They are here to give the Board an update about this year's season and will introduce any students that are present.
- b. **Josue Irizarry, ERfC Director:** We also welcome Josue Irizarry, the new director for ERfC. He will give the Board an update about ERfC's programs.
- c. **Atressa Cox-Blackwell, Director of Education Equity:** It gives me great pleasure to finally introduce our Director of Education Equity to the Board. Please join me by welcoming Ms. Cox-Blackwell to tonight's meeting.



**Date:** May 31, 2022  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Superintendent's Report

I will update the Board regarding our schools at this time.



**Date:** May 31, 2022  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Approve Head Start COLA & Quality Improvement Grant

Our Early Childhood Initiative Director Jaclyn Valley is requesting the Board's approval for Enfield Head Start's COLA and Quality Improvement funding for 2022. Enclosed in your packets is a letter from Ms. Valley, Head Start Budget Detail, Enfield Head Start Program Budget Narrative and Budget Justification, SF-424B and Governing Board Approval Statement.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriately regarding approving Head Start's COLA & Quality Improvement Grant as presented.



**Date:** May 31, 2022  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Approve Lester J. Bodley Scholarship Recipients

Since 2004, the Enfield Board of Education has announced the recipients of the Lester J. Bodley Memorial Scholarships at a Board meeting. These scholarships are awarded each year to a male and female graduating student from Enfield High School. Such donations are permissible under the Town Charter.

Enclosed in your packet is information provided by the Enfield High School Common Application Selection Committee. Due to student confidentiality we are recommending that both students be referred to as Student A and Student B instead of announcing their names publicly.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriately to award the 2022 Lester J. Bodley Memorial Scholarships for Student A and Student B as presented.



**Date:** May 31, 2022  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Approve EHS Safe Grad Donations for the Graduating Class of 2022

For many years, the Board of Education has donated to Safe Grad. Last year, the Board approved donating \$1,000 to the Enfield High School Safe Grad Committee. We are recommending continuing with this donation for the Graduating Class of 2022.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding donating \$1,000 to the Enfield High School Safe Grad Committee on behalf of the Graduating Class of 2022.



**Date:** May 31, 2022  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Approve FY2022-23 Budget

I will address this with the Board at this time.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the FY2022-23 Budget.

Item # 7.



**Stowe Early Learning Center**

**Enfield Head Start  
117 Post Office Road**

*Ms. Jaclyn Valley, Director of Early Childhood Initiatives*

860-253-5320

Fax: 860-253-0096



**To:** Mr. Christopher J. Drezek  
**Regarding:** Approval of COLA and Quality Improvement Grants FY 2022-2023  
**From:** Jaclyn Valley  
**Date:** May 24, 2022

Enfield Head Start is requesting Board approval of a 2.28% COLA grant totaling \$21,916 from the U.S. Department of Health and Human Services to support staff salaries and fringe benefits. In accordance with the Head Start performance standards, the Enfield Board of Education will provide \$4,383 in non-federal share contributions.

Additionally, \$5,308 in Quality Improvement Funds have been allocated to support mental health initiatives, including Circle of Security training from the FRC for staff and continued work with the Gesell Institute. Enfield Head Start is requesting Board approval for use of these funds as outlined in the attached summary.

The Enfield Head Start Policy Committee approved the use of these funds on May 6, 2022. Please let me know if you have any questions.





# Office of Head Start

01CH010841-001 - Enfield Head Start

FY2022 - 03/01/2022-02/28/2023 - Supplement – COLA and Quality Improvement

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## Head Start - Budget Categories

<i>Budget Category</i>	<i>Program Operations</i>	<i>Training Technical Assistance</i>	<i>Non-Federal Share</i>
Personnel	\$21,916	\$0	\$4,383
Fringe Benefits	\$0	\$0	\$0
Travel	\$0	\$0	\$0
Equipment	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Contractual	\$5,308	\$0	\$0
Construction	\$0	\$0	\$0
Other	\$0	\$0	\$0
<b>Total Direct Charges</b>	<b>\$27,224</b>	<b>\$0</b>	<b>\$4,383</b>
Indirect Charges	\$0	\$0	\$0
<b>Total</b>	<b>\$27,224</b>	<b>\$0</b>	<b>\$4,383</b>



**Stowe Early Learning Center**

**Enfield Head Start  
117 Post Office Road**

*Ms. Jaclyn Valley, Director of Early Childhood Initiatives*

*860-253-5320*

*Fax: 860-253-0096*



**Enfield Head Start Program Narrative  
Budget and Budget Justification**

The 2.28% COLA for 2022-2023, totals \$21, 916 and will be applied to support staff salaries. The Enfield Board of education will provide the 4,383 for the non-federal share match.

As part of the Enfield Board of Education, Enfield Head Start employees receive cost of living adjustments in accordance with collective bargaining agreements. The COLA funds received from Head Start support staff salary increases accordingly.

**U.S. DEPARTMENT OF HEALTH AND HUMAN  
SERVICES COMPENDIUM OF REQUIRED  
CERTIFICATIONS AND ASSURANCES**

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**Office of Head Start**

Updated July 29, 2014

# U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

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# U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

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## SF424B Assurances – Non-Construction Programs

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

## U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

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9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

# U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

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## Certification Regarding Lobbying

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Statement for Loan Guarantees and Loan Insurance

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## Regarding Compliance with Compensation Cap (Level II of the Executive Schedule)

Federal funds will not be used to pay any part of the compensation of an individual employed by a Head Start and/or Early Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule.

# U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

## Certification of Filing and Payment of Federal Taxes

As required by the Departments of Labor, Health and Human Services, and Education and Related Agencies Appropriation Act, 2008 (Public Law 110-161, Division G, Title V, section 523), as a prospective financial assistance recipient entering into a grant or cooperative agreement of more than \$5,000,000, I, as the duly authorized representative of the applicant, do hereby certify to the best of my knowledge and belief, that:

1. The applicant has filed all Federal tax returns required during the three years preceding this certification
2. The applicant has not been convicted of a criminal offense pursuant to the Internal Revenue Code of 1986 (U.S. Code - Title 26, Internal Revenue Code)
3. The applicant has not, more than 90 days prior to this certification, been notified of any unpaid Federal tax assessment for which the liability remains unsatisfied, unless the assessment is the subject of an installment agreement or offer in compromise that has been approved by the Internal Revenue Service and is not in default, or the assessment is the subject of a non-frivolous administrative or judicial proceeding.

## Submission Statement

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

### Authorized Representative:

Prefix:	Mrs.	* First Name:	Tina
Middle Name:			
* Last Name:	LeBlanc		
Suffix:			
* Title:	Madam Chair		
* Telephone Number:	(860) 253-6531	Fax Number:	
* Email:	tleblanc@enfieldschools.org		
* Signature of Authorized Representative:		* Date Signed:	
* Submitted by:		Date Submitted:	



## GOVERNING BOARD APPROVAL STATEMENT

Enfield Head Start

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*Delegate*

The enclosed COLA and QI grant application has been reviewed and approved at the Board of Education meeting held on May 31, 2022.

The Policy Committee or a sub-committee of the Governing Board was involved in the meaningful preparation of this application including the development of the budget.

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Mrs. Tina LeBlanc  
Enfield Board of Education, Madam Chair

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Date

Item #8.



# ENFIELD HIGH SCHOOL

1264 Enfield Street  
Enfield, CT 06082  
Phone: 860-253-5540  
Fax: 860-253-5555

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*Principal*  
Erin E. Clark

*Assistant Principal*  
Laura M. Gagnon

*Assistant Principal*  
Connell P. Clark

May 18, 2022

Dear Mr. Drezek and Members of the Enfield Board of Education,

Enfield High School has nominated Parker Dinsdale and Kaitlyn Stanizzi for the 2022 Lester J. Bodley Scholarship. This coming fall, Parker will be attending RPI in Troy, NY and Kaitlyn will be attending ACC. The eligibility requirements of the Bodley scholarship specify that the \$1,000.00 awards be given to a male student and a female student in the Enfield High School senior class that are well-rounded, college-bound and have demonstrated leadership skills throughout their high school careers. Parker and Kaitlyn clearly meet these criteria. The Lester J. Bodley estate further stipulates that the scholarship recipients must be approved and publicly announced by the Enfield Board of Education at one of its meetings.

I look forward to hearing from you regarding Parker and Kaitlyn's confirmation as the 2022 Lester J. Bodley Scholarship recipients. Please do not hesitate to contact me if you have any questions about these fine students.

Sincerely,

Sandra J. Ingalls  
Enfield Public Schools  
District School Counseling Coordinator  
[singalls@enfieldschools.org](mailto:singalls@enfieldschools.org)